



### **Qualifications to be Nominated as A Trustee of ASIF**

- A trustee must be a member of the Charity or one of the nominated representatives of an organisation that is a member of the Charity;
- It is desirable that a trustee hold an executive position with their member organization so that they are familiar with the activities and policies of their organization;
- Whilst it is important to listen to the views of members, Trustees must act solely in the interests of ASIF and must manage conflicts of interest, including conflicts of loyalty to their appointing body;
- It is desirable that a trustee is fluent in English. If a Trustee is not fluent in English, they must attend meetings with a translator that they must arrange for themselves;
- Regular Trustee meetings are held - normally the last Monday of the month from 18:00 GMT. If a Trustee is unable to attend due to time zone differences, he or she should advise the Secretary beforehand and submit written input on the Agenda, particularly where a matter requires a vote, explaining their position and indicating to the Secretary, how they will vote;
- Trustees are encouraged to participate in one or more sub-committees which drive ASIF's projects;
- The Trustee elected term is 4 years, at which point you can be re-elected for a second 4-year term.

ASIF is a charity registered with the Charity Commission of England and Wales. Their guidance for Trustees can be found [here](#). A shorter version – the Essential Trustee – 6 main duties and be found [here](#).

ASIF's governing document is its constitution which can be found [here](#).

### **It is not essential, but we welcome expertise in one or more of the following areas:**

Human Resources  
Legal  
Marketing  
Financial  
Strategic planning  
Patient Advocacy  
Fundraising